

Nagaland State Entrance Examination (NSEE) 2017

General Rules & Instructions to Candidates.

Pattern of the Entrance Test:-

The Entrance Test shall consist of one paper containing 180 objective type questions (four options with single correct answer) from **Physics, Chemistry and Biology (Botany & Zoology)** to be answered on the specially designed machine-gradable sheet using Ball Point Pen only. **The duration of the test would be 3 (three) hours.**

- Duplicate Admit Card shall not be issued at the Examination Centres.
- Candidate must not mutilate the provisional Admit Card or change any entry made therein.
- Candidates are advised to preserve their provisional Admit Cards in good condition till admission in the concerned College is over.

INSTRUCTIONS TO BE FOLLOWED IN THE EXAMINATION HALL

- (i) The Examination Hall will be opened 45 minutes before the commencement of the test. Candidates are expected to take their seats immediately after the opening of the Examination Hall. If the Candidates do not report in time, they are likely to miss some of the general instructions to be announced in the Examination Hall.
- (ii) **The Candidate must bring the Admit Cards of NSEE & HSLC/HSSLC to the Examination Hall. A candidate who does not possess the valid Admit Cards shall not be allowed to appear the Examination.**
- (iii) During the examination time, the invigilator will check Admit Cards of the candidates to satisfy himself/herself about the identity of each candidate. The invigilator will also put his/her signatures in the place provided in the test Booklet and Answer Sheet.
- (iv) A seat with a roll number will be allotted to each candidate. Candidates must find out and occupy their allotted seats. If a candidate is found appearing in the Test from a seat or room other than the one allotted to him/her, the candidature shall be cancelled.
- (v) **A candidate who comes 15 minutes after the commencement of the examination shall not be permitted to appear in the examination.**
- (vi) Candidates are not allowed to carry any textual material, printed or written, bits of papers, envelope or any other material except the Admit Cards inside the Examination Hall.
- (vii) **Calculators, Slide Rules, Log Tables, Geometry Box, Electronic Digital Watches with facilities of calculators, cellular phones, pagers or any other electronic gadget are prohibited inside the Examination Hall.** Candidates if found with these banned items shall be debarred from appearing the examination.
Candidates are advised in their own interest not to bring any of the banned items including mobile phone to the venue of the examination as arrangement for safe keeping cannot be assured.
- (viii) No candidate will leave his/her seat or the Examination Room/Hall until the Test concludes as per schedule. Candidate should not leave the Room/Hall without handing over their Answer Sheets to the invigilator on duty. In case of emergency, call of nature or on medical ground, candidates may take special permission of the Centre Superintendent and Observer.
- (ix) **Candidates are advised to bring with them a card board or clip board so that they have no difficulty in marking responses in the Answer Sheet.**

- (x) A signal will be given at the beginning of the examination. A signal will also be given before the closing time when the candidate must stop marking the responses.
- (xi) No Extra time shall be given for writing the responses in the OMR Answer sheet.
- (xii) Candidates are allowed to leave the examination room after 2(two) hours. Before leaving, they must hand over the OMR Answer sheet to the invigilator. However, they shall not be allowed to take the test booklet.
- (xiii) Candidates are advised in their own interest to devote the last 15 minutes to filling in the responses in the OMR Answer sheet if they have not already done so.

Test Booklet

- (i) 10 (ten) minutes before the commencement of the test, each candidate will be given the sealed Test Booklet.
- (ii) Immediately on receipt of the Test Booklet, the candidates will read the instructions on the cover page and fill in the required particulars on the cover page of Test Booklet with Ball Point Pen only. Candidate will not open the Test Booklet until asked to do so by the invigilator.
- (iii) 5 (five) minutes before commencement of examinations, answer sheets shall be distributed to the candidates. Candidates will fill in their roll numbers and wait for the signal from the invigilator to start writing the answers.
- (iv) The most appropriate/correct alternative will be treated as the correct response.
- (v) After completing the Test and before handing over the Answer Sheet, the Candidate should check again that all the particulars required in the OMR Answer Sheet have been correctly written and marked.

Fees:

Fees once paid to the Board shall **NOT** be refundable.

Answer Sheet

The OMR Answer Sheet used will be scanned on Optical scanner.

So, all particulars are to be filled in neatly and accurately. **Use of pencil on OMR answer sheet is not allowed. OMR answer sheet filled in with pencil would be summarily rejected for evaluation.**

Roll no. in the OMR answer sheet must be filled in correctly. **The examination of the candidates who do not circle their roll no. correctly in OMR answer sheet is liable to be cancelled.**

Marking the Responses

- (i) Use Blue/Black Ball Point Pen only to darken the appropriate circle.
Answers marked with pencil would not be evaluated.
- (ii) The mark should be dark and should completely fill the circle.
- (iii) Darken only one circle for each entry as the Answer once marked is not liable to be changed.
- (iv) A lightly or faintly darkened circle will be treated as a wrong method of marking and will be automatically rejected.
- (v) There will be four alternatives for each question. The candidate will indicate response to the question by darkening the appropriate circle completely with the prescribed Ball Point Pen

If a candidate does not want to attempt any question, he/she should **not darken** the circle given against that question. Do not fold the OMR Answer Sheet and do not make any stray mark on it.

Scoring and Marking

- (a) Each question is allotted 4 (four) marks. 1(one) mark will be deducted for each incorrect answer. No deduction will be made if no response is indicated. Multiple or incorrect response will also be treated as wrong/incorrect answer.

Changing an Answer is not allowed

The candidate must fully satisfy themselves about the accuracy of the answer before darkening the appropriate circle as no change in answer once marked is allowed. Use of eraser or white fluid on the OMR Answer Sheet is **not permissible** as the Answer Sheets are machine gradable and it may lead to wrong evaluation.

UNFAIRMEANS PRACTICE & BREACHES OF EXAMINATION RULES.

1. The candidates of the Nagaland State Entrance Examination (NSEE) shall be governed by the prevalent rules and regulations of the Board which are applicable to its examinations.
2. Candidates should ensure before leaving the Examination Hall that they have handed over the Answer Sheet to the invigilators on duty and that they have signed on the Attendance Sheet. In case, the candidate does not hand over the Answer Sheet and takes away the same with him/her, this shall amount to use of unfair means practices and accordingly his/her case shall be dealt with.

N.B. Rules and regulations relating to unfair means at the examination are available on the Board's website.

SOME EXAMPLES OF WRONG/CORRECT WAYS OF MARKING ARE AS FOLLOWS:

WRONG METHOD				
Q.1				
Q.2				
Q.3				
Q.4				
Q.5				

CORRECT METHOD				
Q.1				
Q.2				
Q.3				
Q.4				
Q.5				

If more than one circle is darkened or if the response is marked in any manner as shown above (or in any other similar manner) heading indicating wrong method shall be treated as wrong way of marking.

Rough Work

The candidate will not do any rough work or put any stray marks on the Answer Sheet. All rough work is to be done in the Test Booklet itself.

DISPLAY OF ANSWER KEY, PROVISIONAL MARKS AND OMR ANSWER SHEET FOR VERIFICATION AND CHALLENGE.

The Answer Key, Provisional Marks and OMR answer sheet will be made available to the candidates for verification and lodging of challenge in case of any ambiguity.

The Answer Key will be available in the Office Notice Board and on the website www.nbsenagaland.com in the afternoon of **13th May 2017**.

For any challenge against the answer key, candidates are to submit an application to the Board on **15th May 2017** with a fee of ` 500/- (Rupees five hundred only) per response.

The challenge fee shall be refunded if the candidate's claim is accepted.

On the **17th May 2017**, the provisional marks of candidates shall be issued individually. It shall also be made available on the Office website.

The photocopy of OMR answer sheet shall be issued from the office only on payment of ` 100/- (Rupees one hundred only) to the concerned candidates on **18th May 2017**.

Any clarification about the marks & OMR answer sheet evaluation must be lodged with the NBSE on **18th May 2017** after which no complaint shall be entertained.

RE-CHECKING/RE-EVALUATION OF ANSWER SHEETS

There is no provision for re-checking/re-evaluation of the answer sheets.

No correspondence in this regard will be entertained.

NSEE RECORDS

The record of Nagaland State Entrance Examination (NSEE) will be preserved upto 3 (three) months after the conduct of examination.

MERIT LIST

The merit list shall be published in the afternoon of **20th May 2017**.

Sd/- **Controller of Examinations**
NBSE, Kohima