



Nagaland Board of School Education Kohima

NOTIFICATION NO. 36/2016(10)
Dated Kohima, the 5th December, 2016.

CALENDAR FOR THE ACADEMIC YEAR 2017 (HIGH SCHOOL LEVEL)

The academic calendar for 2017 is hereby notified to all registered schools under NBSE for strict compliance:

- January 2017 : Reopening of schools for admission. All admission to be completed. **Regular classes to resume in the hot region.**
- 31 January 2017 : **Meeting with All Centre Superintendents of HSLC Examination Centres 2017.**
- February 2016
1. **Regular classes to resume.**
 2. 1st Training of teachers on Graded Examinations in Spoken English (GESE).
 3. Financial Literacy Training for schools opting the course.
- March 2017 : Meeting with the heads of institutions (Govt. & Private) recently upgraded to open Classes IX & X from 2017 and fresh appointees as heads of Institution (those holding the post as Headmaster/Headmistress for the first time).
- 7 – 10 March 2017 : **COLLECTION OF:**
: **FORM NOS.3, 6, 14, 15 and Class IX Certificates of Qualification 2016 by registered schools. The forms are to be collected from the designated school (except Kohima).**
- 4 - 13 April 2017 : **SUBMISSION OF:**
1. Particulars of students of Class IX as on 1-4-2017 (print out – Form No. 13) by registered schools supported by photocopy of Class VIII (ESL) completion certificate.
All schools shall make proper entry in Form no.13 as per the format supplied by the Board and should be mailed to the address – nbseforms@gmail.com. This is compulsory.(Photocopy of the form submitted through mail must be brought at the time of payment of fees).
 2. Particulars of students of Class X as on 1-4-2017 (print out – Form No. 16) by registered schools. **This should be mailed to the address – nbseforms@gmail.com.** (For migrating students and change of school, it should be supported by photocopy of Class IX Certificate of Qualification).
 3. Form no. 6 by registered high schools.
 4. Annual registration fee by registered schools.
 5. Class IX registration fee and fees for migrating students of Classes IX & X.
- Submission after due date and additional submission of particulars will not be accepted

May 2017	:	2nd Training of teachers on GESE.
May/June 2017	:	Conduct of HSLC Compartmental Examination.
5 June 2017	:	Observance of World Environment Day.
12 - 21 June 2017	:	CONDUCT OF MID TERM EXAMINATION for Classes IX & X
23 June - 10 July 2017	:	Summer Vacation for schools located in the hilly/cooler region of the state.
10 - 31 July 2017	:	Summer Vacation for schools located in the hot and plain areas of the state.
1 – 5 August 2017	:	<p>SUBMISSION OF:</p> <ol style="list-style-type: none"> 1. Progress Reports (form no.15) and question papers of Mid-term Examination of Classes –IX & X by registered schools. 2. Question paper fee of Class IX Final examination by registered schools/Centre schools. 3. Form no. 3 by registered schools (Govt. & Private). 4. Academic report/Question paper observation report by all registered schools. <p>COLLECTION OF:</p> <ol style="list-style-type: none"> 1. Registration Cards of Class IX.
July/August 2017	:	Workshop/Seminar
5 September 2017	:	Teachers' Day Celebration.
20 September 2017	:	Last date of receiving applications from schools for upgradation, recognition and introduction of sixth subjects for the next academic session.
10 – 17 October 2017	:	<p>COLLECTION OF:</p> <ol style="list-style-type: none"> 1. Forms for all categories of candidates for HSLC Examination 2018 by registered schools/centre schools. The forms are to be collected from the designated school. (Specific dates for submission will be intimated to the Institutions along with the forms).
October 2017	:	Conduct of English Listening & Speaking Test (Classes IX & X)
11 November 2017	:	Observance of National Education Day.
14 November 2017	:	Observance of Children's Day.
15 – 18 November 2017	:	<p>SUBMISSION OF:</p> <p>Forms and other relevant documents in connection with HSLC Examination 2018 for all categories of candidates from registered schools/ centre schools.</p>
24 November 2017	:	Last date of receipt of HSLC Examination 2018 application form with late fine of ` 500/- per candidate.
November 2017	:	<p>COLLECTION OF:</p> <p>Confidential Packets of Class – IX Final Examination 2017 and relevant forms from the designated schools/Board.</p>
27 Nov. - 7 Dec. 2016	:	Class – IX Final Examination 2017.
1 December 2017	:	Observance of World AIDS Day.

- 8 – 15 December 2017** : Conduct of model test for HSLC candidates by registered schools.
- 16 December 2017** : **LAST DATE FOR SUBMISSION OF:**
1. Results of Class-IX on relevant forms (printed out) and valued answer scripts.
(Schools can submit the Class IX results as soon as it is ready on any day after the examination)
 2. Reports of Children's Day, World AIDS Day, National Education Day Celebration, World Environment Day (other National Days).
 3. Annual Report of School Managing Committee.
 4. Academic report
 5. Assessment report on the activities conducted given in the 'Life Skills' textbook (format of assessment shall be given by the Board)
- February/March 2018** : **HSLC Examination 2018.**

(Mrs. Asano Sekhose)
Chairman

- IMPORTANT** :
1. **Schools are advised not to wait for the LAST day for collection or submission.**
 2. **Schools should carefully check the dates mentioned here or any dates specified separately for any collection or submission of forms.**
 3. ***The penalty for failure to submit forms and fees on the specified dates is a fine of ` 30,000/-.***
 4. **All General holidays indicated in the State Govt. Calendar are to be observed as State/National holidays compulsorily.**
 5. **The 1st and 3rd Saturdays of the month are to be utilized for tests/co-curricular activities/Life skills/social works etc.**
 6. **Cleanliness drive in the schools should be carried out on regular basis.**
 7. **Inspection/visit will be carried out by the Board's Officials to monitor the implementation of CCE and other reforms at any time of the academic year.**
 8. **In case of any change in the dates specified above, it shall be notified to the schools.**
 9. **Schools must inform the Board in written as and when new Headmaster/Headmistress is appointed.**
 10. **All registered school should conduct coaching/preparatory classes for HSLC candidates.**

- NOTE** :
1. ***Form nos. 3, 6, can also be downloaded and submitted online through the address: nbseforms@gmail.com***
 2. ***Academic report/Question paper observation report: The concerned subject teacher has to write in detail the topic coverage/question paper observation of each subject. This can also be submitted online through the address: nbseforms@gmail.com***
 3. ***Annual report, Observance reports of Teachers' Day, Environment Day, Children's Day, World AIDS Day, National Education Day etc. can also be submitted online through the address nbsenag@gmail.com***
 4. ***The head of the school can send a responsible teacher duly authorized by him/her for collection and submission of forms or documents. However, for collection of confidential packets, it shall be as per the rules.***
 5. ***All registered schools are expected to submit the enrolment and particulars of its students to the concerned DEO.***
 6. ***The question paper fees for Class IX Final Examination shall be paid only by the schools/centre schools to the Board.***
 7. ***The rate of examination fees are: Class IX ` 400/-, HSLC ` 750/-, HSLC (Compartmental)- ` 250/- per subject.***
 8. ***Class IX Registration fee is ` 150/- per student. but for migrating student of classes IX & X, it is ` 750/- per student.***
 9. ***For submission of Application Forms for HSLC Examination 2018, refer "Rules and Regulations for filling up of Forms" for more details.***

- EXPLANATION** :
1. Registered schools are high schools registered with the NBSE, which are recognised or permitted.
 2. Recognised schools are those registered full-fledged high schools recognised by the NBSE.
 3. Permitted schools are those high schools registered with the Board to open Classes IX & X and are yet to get recognition.
 4. Middle schools are schools having upto Class-VIII with the permission/recognition of Directorate of School Education.

- INFORMATION** :
1. Migrating students for admission in Classes-IX & X as regular students should seek prior permission from the Board. Last date for receiving of application is **31-03-2017**.
 2. Refer to Management of Examinations for further information.

Designated schools :	<u>District</u>	<u>Name of the institution</u>
	Dimapur	i. Govt. Higher Secondary School, Dimapur ii. Govt. Higher Secondary School, Chumukedima (Med, Chumu, Niuland & upto Diphupar areas)
	Kiphire	Loyola Higher Secondary School, Kiphire
	Longleng	Phom Lempong School, Longleng
	Mokokchung	Mayagnokcha Govt. Higher Secondary School, Mokokchung
	Mon	Govt. Higher Secondary School, Mon
	Peren	Govt, Higher Secondary School, Jalukie
	Phek	Govt. Higher Secondary School, Pfutsero
	Tuensang	St. John Higher Secondary School, Tuensang
	Wokha	Don Bosco Higher Secondary School, Wokha
	Zunheboto	Govt. Higher Secondary School, Zunheboto

Mail Address of NBSE :

Email :	Website:
nagaboard@gmail.com - for official correspondence	http://www.nbsenagaland.com
nbseforms@gmail.com - for submission of forms	
nbsenag@gmail.com - for submission of different reports	