



# Nagaland Board of School Education Kohima

**NOTIFICATION NO. 2/2018**  
**Dated Kohima, the 4<sup>th</sup> January 2018**

## CALENDAR FOR THE ACADEMIC YEAR 2018 (HIGHER SECONDARY LEVEL)

The academic calendar for 2018 is hereby notified to all registered institutions under NBSE for strict compliance:

- February 2018
1. Meeting with the Centre Superintendents of HSSLC 2018 Examination Centres
  2. Meeting with the Principals (Govt. & Private) recently upgraded to open Classes XI & XII from 2018 and fresh appointees as Principals (*those holding the post as Principals for the first time*).
- 7 - 9 February 2018
- : **COLLECTION OF:**
1. Packets for Class-XI Promotion Examination 2017 and Pre Printed Marklist of HSSLC 2018 Practical Examination /Internal Assessment from Board's office.
- March 2018
- : **SUBMISSION OF:**
1. Result of Class-XI on Form no.45 and Pre Printed Marklist of HSSLC 2018 Practical Examination/Internal Assessment  
**Dates for submission of result will be informed later**
- COLLECTION OF:**
1. Form No. 46 (To be generated using the NBSE offline Software)
- April 2018
- : **Training/workshop**
- May/June 2018
- : **Class XI admission to be completed. Regular classes to resume.**
- 5 June 2018
- : **Observance of World Environment Day** (Report to be sent forthwith through mail)
- 11 - 15 June 2018
- : **COLLECTION OF:**
1. Form nos. 6D (Option given for online submission also), 43/XI , 43/XII
  2. Form No.42 (To be generated using the NBSE offline Software)
  3. Form no.47 ( Mid-Term Progress Report of Classes XI & XII)
- The forms are to be collected from the designated school (except Kohima).**
- SUBMISSION OF:**
1. Particulars of students of Class-XII on Form no. 46 (Hard copy of email file). (supported by relevant documents of Class-XI)
  2. **PAYMENT OF** annual registration fee by colleges.
- **Payment of fees should be done during the period specified only – Not before or after**
- 21 June - 16 July 2018
- : **Summer Vacation for schools located in the hilly/cooler region of the state**
- 7 - 31 July 2018
- : **Summer Vacation for schools located in the hot and plain areas of the state**
- 1 - 6 August 2018
- : **SUBMISSION OF:**
1. Question Paper Observation Schedule.

	2.	Particulars of students of Class-XI on Form no.42 (Hard copy of email file). (supported by photocopies of HSLC Admit Card and Marksheet countersigned by the Principal).
	3.	Subject combinations on Form no.43/XI and 43/XII.
	4.	Particulars of teachers teaching Classes XI & XII on Form no.6D (Option also given in online mode)
	5.	Payment of registration and Migration Fees.
	6.	Academic report by all registered institutions compulsorily
	•	<a href="#">Submission after due date and additional submission of particulars will not be accepted.</a>
		<b>COLLECTION OF:</b>
	1.	<b>Pass Certificate of Class XI.</b>
July/August 2018	:	<b>Workshop/Seminar</b>
5 September 2018	:	<b>Teachers' Day Celebration</b> (Report to be sent forthwith through mail)
20 September 2018	1.	<b>Last day for submission of Mid Term Examination for classes XI &amp; XII Form no. 47 – Mid Term Progress Report of Classes XI &amp; XII along with Question Paper can be submitted to the Board through registered post/speed post.</b>
	2.	<b>Last date of receiving application for introduction/addition of new streams</b>
10 – 17 October 2018	:	<b>COLLECTION OF:</b>
	1.	Forms of HSSLC Examination 2019 for all categories. The Forms are to be collected from the designated school. <b>(Specific dates for submission will be intimated to the institutions along with the Forms).</b>
	2.	Registration Cards of Class-XI.
	3.	Form nos.44 & 51 (Payment of fees).
	4.	Form no. 7
	5.	Instructions and Guidelines for HSSLC Practical Examination 2019.
	6.	Form no. 58
October 2018	:	<b>Conduct of English Listening &amp; Speaking Test for Class XII</b> Online submission of report on Swachhta Hi Sewa Campaign to <a href="mailto:nbsenag@gmail.com">nbsenag@gmail.com</a>
11 November 2018	:	<b>Observance of National Education Day</b> (Report to be sent forthwith through mail)
14 November 2018	:	<b>Observance of Children's Day</b> (Report to be sent forthwith through mail)
12 – 16 November 2018	:	<b>SUBMISSION OF:</b>
	1.	Application Forms and other relevant documents in connection with HSSLC Examination 2019 for all categories.
	2.	Question paper fees for Class-XI Promotion Examination along with the statement of payment of fees and subject-wise details on Form no.44.
	3.	Academic report
	4.	Form No. 7- Assessment report on the activities conducted given in the 'Life Skills' textbook.
22 November 2018	1.	<b>Last date of receipt of HSSLC Examination 2019 Application Form with late fine of ₹ 500/- per candidate.</b>
	2.	<b>Last date of receiving application for introduction of new subjects for the next academic session.</b>
1 December 2018	:	<b>Observance of World AIDS Day</b> (Report to be sent forthwith through mail)
December 2018	:	<b>CONDUCT OF HSSLC Practical Examination.</b> <b>Conduct of English Listening &amp; Speaking Test for Class XI.</b>
February/March 2019	:	<b>CONDUCT OF:</b>
	1.	<b>HSSLC Examination 2019.</b>

2. **Class-XI Promotion Examination 2019.**
3. **Class XI Project Works/Practical Examination 2019.**

Sd/- Asano Sekhose  
Chairman

**IMPORTANT:**

1. **Institutions are advised not to wait for the LAST day for collection or submission.**
2. **Institutions should check the dates properly mentioned here or any dates specified separately for any collection or submission of forms.**
3. **The institutions should start the academic session of class XI within 15 days of declaration of HSLC result.**
4. **The penalty for failure to submit Forms and fees on the specified dates is a fine of ₹ 30,000/-.**
5. **All General holidays indicated in the State Govt. calendar are to be observed as State/National holidays compulsorily.**
6. **The 1<sup>st</sup> and 3<sup>rd</sup> Saturdays of the month are to be utilized for tests/co-curricular activities/Life skills/social works etc.**
7. **Institutions are advised to set aside certain percentage of seats in Class XI for candidates passing out of HSLC Compartmental Examination 2018.**
8. **All registered institutions should conduct coaching / preparatory classes for Class XI & HSSLC candidates till 15<sup>th</sup> December every year.**

**NOTE:**

1. *This calendar is for registered institutions (both Higher Secondary Schools and Colleges) having classes XI and XII.*
2. ***Class XI practical examination, project works should be completed before the first week of March 2018.***
3. ***Form No. 45-Class XI result*** is to be entered using the NBSE offline Software and mail to [nbseforms@gmail.com](mailto:nbseforms@gmail.com)  
The print out of the mailed copy should be submitted for approval.
4. *For submission of Application Forms for HSSLC Examination 2019, refer 'Rules & Regulations for filling up of forms'.*
5. *Form nos. 43/XI, 43/XII can be submitted online through the address: [nbseforms@gmail.com](mailto:nbseforms@gmail.com).*
6. *Academic report/Question paper observation report: The concerned subject teacher has to write in detail the topic coverage/question paper observation of each subject*
7. *Failed centre repeaters shall pay a forwarding fee of ₹ 100/- to the Centre School during submission of forms.*
8. *Examination fee per candidate for HSSLC Examination is ₹ 1000/-.*  
*For subjects having practical, the institution/centre shall collect a fee of ₹ 100/- per subject from the candidates and utilize it for the conduct of the practical.*  
***Institution/Centre should not collect the practical fee from repeaters who have secured pass mark at the last practical examination. The Board shall NOT pay for the expenses to any institution/centre for the conduct of the practical.***
9. *Examination fee per candidate for Class XI is ₹ 500/- for all categories.*
10. *Registration fee per student for Class-XI is ₹ 250/- but for migrating student of Classes-XI and XII, it is ₹ 850/- per student.*

**Designated schools:**

**District**

Dimapur

Kiphire

Longleng

Mokokchung

Mon

Peren

Phek

Tuensang

**Name of the institution**

i. Govt. Higher Secondary School, Dimapur (all other areas not covered below)

ii. Govt. Higher Secondary School, Chumukedima (Med, Chümou, Niuland & upto Diphupar areas)

Loyola Higher Secondary School, Kiphire

Phom Lempong School, Longleng

Mayangnokcha Govt. Higher Secondary School, Mokokchung

Govt. Higher Secondary School, Mon

Govt. Higher Secondary School, Jalukie

Govt. Higher Secondary School, Pfutsero

St. John Higher Secondary School, Tuensang

Wokha  
Zunheboto

Don Bosco Higher Secondary School, Wokha  
Govt. Higher Secondary School, Zunheboto

**Mail Address of NBSE** :

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- for official correspondence

- for submission of forms

- for submission of different reports

**Website:**

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