

Nagaland Board of School Education Kohima

NOTIFICATION NO.40/2019

Dated Kohima, the 2nd September, 2019

NO.NBE-8/Ad-Misc(10)/2019-20:: It is hereby notified for information to Heads of Registered institutions under NBSE that as per the directive of Ministry of Human Resource Development (MHRD), Government of India all institutions must observe **Swachhata Pakhwada, 2019 from 1st to 15th September 2019.**

For observing Swachhata Pakhwada in a befitting manner for focused participation resulting in cleanliness, sanitation and hygiene drive and other related activities in school with active involvement of students in this stride, the schools/institutions may undertake the participatory activities during this period: The revised suggested action plan for **Swachhata Pakhwada (1-15 September, 2019)** are given in **Annexure I and II.**

Further, schools are directed to observe **Swachhata Hi Seva (SHS) from 11th September to 2nd October** by doing the following activities:

1. To organize letter writing competition in two categories based on the theme "Letter to Bapu" preferably on 13 September 2019, conveying the child's contribution to Swachhata and also making his/her commitment for future, a tribute to Mahatma Gandhi on this 150th birth anniversary. The entries should be made on an A4 sheet, not exceeding 150 words. The top 6 entries (3 for each category) may be selected after due assessment and evaluation at different levels.

Category 1 – Class III to V

Category 2 – Class VI to XII

2. Schools should take a high resolution video of 2 to 3 minutes on the **Swachhata Hi Seva** undertaken on 11th September, 2019, and send through Google drive.
3. Further, schools are reminded to avoid the usage of single- use plastic, both within and outside the schools premises, as single-use plastic drastically impacts the environment in a harmful way. Single-use plastic after usage is mostly dumped on land-fill sites, choking the water supply and drainage system and damaging the environment due to its non-biodegradability. This activity may also be added to the activities already planned for Swachhata Pakhwada, 2019.
4. The head teacher/principal of the schools may act as a Nodal person for conducting activities under the Swachhata Pakhwada.


The scanned selected entries of the letter writing competitions, videos on SHS activities undertaken can be uploaded on **Google Tracker/Drive** by following the steps given below:

Google Tracker link:-

<https://doc.google.com/spreadsheets/d/1USfV8tufCGyH-4Yyb9xlv-fQIDR14FT0hnwN9VOSIZI/edit?usp=sharing>

Google Drive link:-

https://drive.google.com/drive/folders/1_snO67TX0MISvjm5Y6NMmr25KZ3ulzfE?usp=sharing

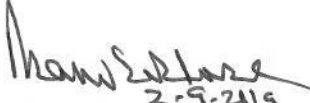

(Mrs. Asano Sekhose)
Chairman

A. Copy for information and necessary action:

1. The Heads of Registered Institutions under NBSE.

B. Copy for information:

1. The Principal Secretary to the Government of Nagaland,
School Education & SCERT, Nagaland, Kohima.
2. The Principal Director, School Education, Nagaland, Kohima
3. The Director, SCERT, Nagaland, Kohima.
4. All the District Education Officers.


2-9-2019
(Mrs. Asano Sekhose)
Chairman

o/c

Revised Suggested Action Plan for Swachhata Pakhwada (1-15 September, 2019)

1.9.2019 to 2.9.2019 (Sunday and Monday)

Swachhata Shapath Day

- Swachhata Shapath function may be organized wherein all students and teachers/staff may participate. Children to speak about Swachhata in the morning assembly.
- Class exercise, where every child will promise to take up one activity for personal/School/community/home cleanliness.
- State Education Minister/Secretaries/District Collectors/District Education Officers/ School Inspectors etc. To address the school children.
- Swachhata awareness message to be posted on the website of the Department/organisations/Schools.
- Electronic banner may be created and uploaded on the departmental/state web portals to highlight the observance of the Swachhata Pakhwada. Publicity and awareness generation may be done through use of social media, as well as electronic and print media.
- **Upload the number of students who took Swachhata Shapath and the number of schools participated on Google tracker and photos, videos and publicity material of Google drive.**

3.9.2019 (Tuesday)

Swachhata Awareness Day

- Holding meeting of SMCs/PTAs to highlight the importance of cleanliness and sanitation among children, parents and teachers; and to encourage and inspire them for hygiene and sanitation in school as well as home.
- Teachers to inspect sanitary facilities in each and every corner of school/ institution and make proposal/ plan for upkeep of the facilities.
- Extensive cleaning of toilets, MDM kitchen, classrooms, fans, doors, windows, bushes in the campus and surrounding to be undertaken.
- Organizing camp activities to promote behavioural change to keep surrounding clean with special focus on awareness regarding plastic pollution, open defecation, deforestation, water wastage, dust/smoke free air and other anti-environmental practices.
- **Upload number of schools participated on Google tracker and photos, videos and publicity material on Google drive.**

4.9.2019 to 5.9.2019 (Wednesday – Thursday)

Community Outreach

- All teachers may visit nearby villages to address the local communities on Swachhata, with special focus on sustaining toilet usage, and taking up waste management work in their areas. They may also sensitize local community to stop wasting of water resources and to make them aware about water conservation and ongoing Jal Shakti Abhiyan.
- Teacher's Day may be celebrated appropriately in each school.
- Increased focus may be given on community participation for the Swachhata Abhiyan in schools/institutions and teachers may also be involved in undertaking cleanliness and awareness drives in nearby areas.
- Teachers and students in association with local representatives should be propagate the theme of swachhata pakhwada among public in local areas.
- Sloganeering with School March.
- **Upload number of teachers participating in the community outreach activities on Google Tracker and photos, videos and publicity material in Google Drive.**

6.9.2019 (Friday)

Green School Drive

- Create awareness/importance of Eco Clubs in schools.
- Every school may arrange for dustbins. Dustbin with Blue and Green-color must be used for Recycled and Unrecyclable of wastes.
- Planting of trees in and around school premises and encourage children for gardening.
- Reuse of waste material.
- Initiative to curb green house effect. Weeding out/recording of the old files, records as per procedure.
- All kinds of waste material like broken furniture, unusable equipment, defunct vehicles etc. Should be completely removed from the premises of schools/institutions.
- **Upload number of schools participated on Google tracker and photos, videos and publicity material on Google drive.**

7.9.2019 (Saturday)

Swachhata Participation Day

- Competitions can be held in districts/blocks/clusters for clean and well maintained premises and toilets in schools.
- **Essay completion on Plastic Waste Free India for students of Class IX to XII.**
- Painting Competition.
- Debate on Swachhata-with emphasis on Ghandhi Ji and Swachhata.
- Skit, Poem,-making on Swachhata.
- **Upload number of schools participated on Google tracker and photos, videos and publicity material on Google drive.**
- **Upload number of students who participated in Essay writing and Painting competition on tracker and scans of 3 top Essays and Painting per district on Google drive.**
- **Top 3 entries of Essay writing and painting competitions at State level to be also uploaded on Google drive by 12th September, 2019.**

8.9.2019 to 9.9.2019 (Sunday to Monday)

Hand Wash Day

- Create Awareness on the need for proper hand wash in daily life.
- Children should be taught proper method of hand washing before and after eating.
- Barrier free access to the drinking water and toilet facilities for Divyang students may be reviewed and ensure.
- Check wastage of water.
- Water from hand washing unit to be channeled to school gardens.
- **Upload number of schools participated on Google tracker and photos, videos and publicity material on Google drive.**

10.9-2019 (Tuesday)

Personal Hygiene Day

- Audio visual programme to be undertaken to motivate students/ employees and other for maintaining cleanliness.
- Students will learn proper way of cutting and keeping nails clean.
- Learning about direct impact of hygiene practices on overall health.
- Supplementary Book material on Hygiene.
- Students will be taught the hygiene manner of using toilets and drinking water facilities.
- **Upload number of schools participated on Google tracker and photos, videos and publicity material on Google drive.**

11.9-2019 (Wednesday)

Swachhata Hi Seva (SHS) Day

- Launch of “Swachhata Hi Seva 201” Day involving all students in the school.
- Class I-V students to participate in hand washing with soap campaign.
- Shramdaan by students of class VI-VIII within the school for cleanliness.
- Shramdaan by students of Class IX-XII by participating in outdoor Swachhata campaigns.
- **Upload number of students who participated in shramdaan and the number of schools participated on Google tracker and photos, videos and publicity material on Google drive.**

11.9.2019

Swachhata School Exhibition Day

- Photographs, painting, cartoons, slogans etc. on Swachhata activities may be displayed in schools. Parents and community member may be invited to attend the exhibition.
- State may document some of these exhibitions.
- Making artifacts using local recycled-raw material for storage of waste i.e., artistic dustbins using local skills promoting their culture.
- **Upload number of schools participated on Google tracker and photos, videos and publicity material on Google drive.**

13.9.2019 (Friday)

Letter Writing Day

- To organize completion among school children on letter writing for two categories (Category 1: Class III to V and Category 2: Class VI to XIII) based on the theme, “Letter to Bapu”, conveying the child’s contribution to Swachhata and also making his/her commitment for future, a befitting tribute to Mahatma Gandhi on his 150th birth anniversary. The entries should be made on an A4 sheet and should not exceed 150 words.
- **Upload number of schools participated on Google tracker and photos, videos and publicity material on Google drive.**
- **Top 6 entries (3 from each category) of letter writing completion at State/UT level to be uploaded on Google drive.**

14.9.2019 to 15.9.2019 (Saturday and Sunday)

Swachhata Action Plan Day

- SMC/SDMC to create awareness among students, parents and local people about the Swachhata Action Plan of the school under the Samagra Shiksha scheme.
- Convene Bal Sansad/School Cabinet specially to discuss the swachhata pakhwada activities in the school.
- Create awareness among students on all aspects of Swachhata – personal, physical, mental, environmental, social etc.
- Encourage students to make suggestions as to what new activities can be included under Swachhata Pakhwada and forward such suggestions to MHRD.
- **Upload number of schools participated on Google tracker and photos, videos and publicity material on Google drive.**

Prize Distribution Day

- Prize distribution for participation of children, teachers and parents in competitions viz, Painting, Essay, Debates and Quiz to encourage Swachhata.
- All Schools/educational institutions may sum up their activities and work undertaken during the Pakhwada and select best activity for forwarding the district/state authority for uploading on the website i.e., in public domain.
- **Upload number of schools participated on Google tracker and photos, videos and publicity material on Google drive.**
- **Top 3 winning entries each of painting and essay writing competition at State level to be uploaded on Google Drive.**

**Steps for accessing the Swachhta Pakhwada Tracker and Drive – 2019
for State and UTs**

1. User must have Gmail account.
2. The User ID's (Gmail id) per State/UT will be given access from which the data would get uploaded on Swachhta Pakhwada tracker.
3. Send the request on **“swachhatapakhwada.mhrd@gmail.com”** for having access to Google tracker and drive.
4. The data needs to be updated daily by 8 p.m. for day specific activity along with High Resolution photographs, videos and other publicity material.
5. After getting the permission for accessing the tracker:
 - (a) User can simply login into their registered Gmail account.
 - (b) Copy the available link of tracker and paste in browser (Google chrome).
 - (c) Swachhata Pakhwada Tracker will open.
 - (d) Go to your State/UT specific row, update the information for daily activity as mentioned in tracker.
 - (e) Select “YES/No” from the option whether the material (photographs, videos and other publicity material) is uploaded Google drive.
 - (f) Next, click on “LINK” available in the tracker, it will redirect/navigate the user in to pre specified folder on Google drive, user can now add or upload the Photos, videos or publicity material for daily activity.
 - (g) User may directly upload or add the material in their State/UT folder available on Google drive from the link as provided. (drive link as provided)
6. Do not edit, modify or delete the pre-defined format for tracker.
7. Don not edit, modify or delete the folders available on Google drive.
8. For any help or query write onto **“swachhatapakhwada.mhrd@gmail.com”**