

**IMPORTANT**

**Nagaland Board of School Education  
Kohima**

NOTIFICATION NO.52/2019

Dated Kohima, the 11<sup>th</sup> November, 2019

NO.NBE-27/Ex-COR/2019-20 :: It is hereby notified for information of all the heads of the registered institution under NBSE that at the time of recording the bio-data of a child in the **PCR at Class-I**, schools should ensure that the correct particulars of the child, parents and the date of birth are entered. Photocopy of particulars of the student at *Class-I/entry point (page no.9 of PCR)* should be given to the parents to enter the correct particular.

A child is expected to be 6 years at the time of admission to Class-I and is expected to study for ten years before he/she appear HSLC Examination. PCR once issued to a student, is not to be replaced in any case without permission. Particulars once entered in the PCR shall be base for all records and shall NOT be changed again.

It has been observed that this academic year, many schools have submitted the incorrect particulars of the students of Classes VIII & IX as on 1<sup>st</sup> April through e-mail and have applied for correction in bulk which hampered the working system of the Board and also causing a lot of inconveniences to the schools.

Therefore, the heads of the institution are hereby **once again** reminded to compare the particulars of the students with the particulars entered in the PCR. After typing the particulars of the students, the school should first open the file, get a print out and check that the particulars are correct. Only after ensuring that the particulars are correct, it should be mailed to the Board.

( Mrs. Asano Sekhose )  
**Chairman**

NO.NBE-27/Ex-COR/2019-20/2295

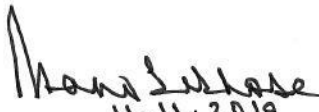
Dated Kohima, the 11<sup>th</sup> November, 2019

A. Copy for information and necessary action:

1. The Heads of all the registered schools.

B. Copy for information :

1. The Principal Secretary to the Government of Nagaland, School Education & SCERT, Kohima.
2. The Principal Director, School Education, Nagaland, Kohima.
3. Office copy.

  
11.11.2019  
( Mrs. Asano Sekhose )  
**Chairman**