

Faculty Development Programme on development of e-Content and Delivery Systems

Important instruction for participants	
Online registration	http://submit.nielitkohima.edu.in/Training
Registration fee	Rs. 500/- through any online mode of payment. Account Name: Director NIELIT Account Number: 8101011001539 IFSC: VIJB0008105
Batch size	Decided later
Participation certificate will be issued on successful completion of training	

COURSE CONTENT

Tools for e-Content Development

Day -1

- **Tools for content Preparation:**
Advance features of MS Word and PowerPoint
- **Audio visual tool for e-Content preparation**
Introduction to video formats and settings, Screen capturing, Editing and Exporting e-content videos. (OBS: Open Broadcaster Software, OpenBoard, Windows Movie Maker)

Audio & Video Tools/Technology for Instructor-led online and Delivery Systems

Day-2

- **Google Meet, Zoom, Jitse Meet, Bigblue Button:** Introduction, signing up, Schedule meeting, inviting participants, Screen sharing, recording.
- **Google Classroom:**
Introduction, Creating Classroom, Inviting co-teachers and students, Creating topics, Uploading Study materials and video tutorials, Assignments, Quizzes, Grading Assignments and Quizzes.

LMS: eContent Delivery Systems

Day-3

- **Learning Management System**
Creating topics, Uploading study materials and video tutorials, Creating Quiz bank, Quizzes, Assignments, tracking and monitoring of students , Grading Assignments, assessment